



SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
Civil Division

Civil Actions Branch
500 Indiana Ave., N.W.
Room 5000
Washington, D.C. 20001
Telephone: (202) 879-1133

Landlord & Tenant Branch
510 4th Street, N.W.
Room 110
Washington, D.C. 20001
Telephone: (202) 879-4879

Small Claims & Conciliation Branch
510 4th Street, N.W.
Room 120
Washington, D.C. 20001
Telephone: (202) 879-1120

_____, Plaintiff

Address: _____

v.

Case No. _____

_____, Defendant.

Address: _____

Writ of Attachment
(other than wages, salary and commissions)

To: _____, Garnishee:

You are hereby notified that any non-exempt money, property or credits other than wages, salary and commissions of the above-named defendant are seized by this Writ of Attachment, and you are required to hold it and not pay or surrender it to the defendant or to anyone else without an Order from the Court, subject to the following limitations:

- (1) The maximum amount which may be seized is the "Total Balance Due" as shown on this Writ;
(2) This Writ covers only the property of the defendant that is in your possession or control on the date that the Writ was served, including sums which you unconditionally owe to the defendant at the time the Writ is served but which you have not yet posted to the defendant's account;
(3) No funds shall be attached or garnished from an account that consists solely of direct deposited benefits that are exempt under federal or District of Columbia law, including Social Security, Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI), Veterans' Benefits, Civil Service Retirement, Black Lung, Railroad Retirement, Disability, Unemployment, Public Assistance/TANF benefits or Worker's Compensation; and
(4) If this Writ is directed to a financial institution, federal law requires the institution to protect Social Security, SSI, SSDI, Veterans' Benefits, federal retirement system, and certain other exempt funds in the amount of exempt funds deposited into the account in the two months prior to the service of this writ of attachment, even if commingled with non-exempt funds. See 31 C.F.R. part 212.

Within ten (10) days after this Writ is served upon you, you are required to answer under penalty of perjury the enclosed interrogatories. You must file in this Court one copy of this paper with your answers. You also must serve copies, by mail or other means, upon the plaintiff and upon the defendant. If you fail to do so, judgment may be entered against you for the entire amount of the plaintiff's claim, with interest and costs.

Judgment was entered on _____,

The amount now due on the judgment is as follows:

\$ _____ Original amount of judgment (excluding costs and attorney's fees)
 \$ _____ Less total credits
 \$ _____ Net
 \$ _____ * Plus accrued interest, as detailed in the attached interest worksheet
 \$ _____ Plus court costs due and taxable (attach additional information as necessary)
 \$ _____ Plus attorney's fees as of the date of the judgment, if allowed by the judgment

\$ _____ Total Balance Due as of _____.

* If this attachment does not satisfy the judgment, the interest will continue to accrue on the remaining unpaid balance.

Clerk of Court

 Judgment Creditor (or Attorney)

 Date

 Telephone

By: _____
 Deputy Clerk
 Date Issued: _____

D.C. Sup. Ct. Civ. R 69-I(h) requires the Plaintiff (Judgment Creditor) to mail a copy of this writ and the Notice to Debtor of Non-Wage Garnishment and Exemptions to the Defendant (Judgment Debtor) at their last-known address, by certified and first class mail, no more than 3 days after service of the writ on the garnishee.

Interrogatories to be Answered by _____ (“Garnishee”)
(D.C. Code § 16-552)

Defendant’s Name: _____ **Case Number:** _____

Garnishee may assert any defense that the Garnishee may have to the attachment, as well as any defense that the defendant could assert. (D.C. Code § 16-519)

- (1) Were you indebted to the defendant either at the time of the service of this Writ or between the time of such service and the filing of your answers to these interrogatories?
- (2) Were you in possession or control of any property in which the defendant has an interest at the time of the service of this Writ or between the time of such service and the filing of your answers to these interrogatories? (“Property” includes money, goods and credits.) Yes _____ No _____

If yes, describe the property:

- (a) Do the funds in your possession or control consist solely or partially of direct deposited benefits which are statutorily exempt from garnishment under federal or D.C. law? Yes _____ No _____

If yes, specify the exemption:

- Social Security (SSA) Unemployment Public Assistance/TANF
- Veterans’ (VA) Worker’s compensation Other: _____
- Retirement or pension _____

- (b) The defendant’s account is (check one):

- a solely-owned account containing \$_____ funds.
- a joint account held with (name and address) _____
_____ containing \$_____ funds.

I state under penalty of perjury that the answers to the above interrogatories are true and correct.

Garnishee Signature

Title

Printed Name

Date