

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
ADMINISTRATIVE ORDER 22-18**

Extension of Time for Electronic Filing

WHEREAS, the Civil, Probate, and Tax Divisions of the Superior Court of the District of Columbia will convert to a new case management and electronic filing system on August 22, 2022; and

WHEREAS, the transition to the new system will preclude electronic filing starting at midnight on August 14 and continuing through August 21; and

WHEREAS, it is reasonable to give parties and lawyers that file pleadings and filings electronically an opportunity to adjust to the new case management and electronic filing system; and

WHEREAS, the rules of the Civil, Probate, and Tax Divisions require some people to file electronically, unless nonelectronic filing is allowed by the court for good cause or is allowed by administrative order; and

WHEREAS, the rules of the Civil, Probate, and Tax Divisions permit the court to issue, file, and serve notices, orders, and other documents electronically, subject to statute, administrative order, or other provisions of these rules; and

WHEREAS, the rules of the Civil, Probate, and Tax Divisions provide filing by delivery to the clerk's office; and

WHEREAS, the clerk's office will accept delivery of paper pleadings and filings during the one-week period when electronic filing is not possible; and

WHEREAS, judges should have discretion to require paper filing by electronic filers during the one-week period when electronic filing is not possible;

NOW, THEREFORE, it is by the Court

ORDERED, that except as otherwise ordered in an individual case, any filing deadline under any rule or order for any party or attorney required to file electronically in any case in the Civil, Probate, or Tax Division that otherwise falls on August 15, 2022 through August 29, 2022, is extended to August 30, 2022; and it is further

ORDERED, a person who is ordinarily required to file electronically may, but is not required to, deliver a paper pleading or filing to the clerk's office during the one-week period when electronic filing is not possible; and it is further

ORDERED, that the court may electronically issue, file, and serve notices, orders, and other documents on or after August 23, 2022 that would otherwise be electronically issued, filed, and served during the one-week period when electronic filing is not possible.



Hon. Chief Judge Anita Josey-Herring
Superior Court of the District of Columbia

SO ORDERED.
BY THE COURT
DATE: August 10, 2022

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Clerk of the Court
Division Directors
District of Columbia Bar
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